



Sedlescombe Parish Council

Minutes of the **Full Council Meeting of the Parish Council**

held on Tuesday 20th January 2026 at 1830 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllrs Vine-Hall (JVH) Chair, Chapman (RC), Saull-Hunt (JSH), Coupar, Anderson (GA), Saunders (KS), Caney (DC)
Mrs Jackie Scarff (Clerk/RFO)

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no members of the public (MOP's)

End of public participation.

Item	Item (C25.)	
47i	To receive apologies & reasons for absence (LGA 1972 s85 (1)) Apologies were received from Cllrs Coupar & Glew for personal reasons.	
ii	To consider accepting apologies & reasons for absence (LGA 1972 s85 (1)) Resolved: Apologies were accepted.	
48	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct	
i	To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Pecuniary Interests There were no interests received. Other Interests KS declared hat he was a friend of one of the applicants in item 62.	
ii	To grant any requests for dispensation as appropriate. There were no requirements to grant any dispensations. Reminder any changes to register of interests should be notified to the clerk immediately.	
49	To receive questions from members on reports from the District and County Councillors. There were no reports	
50	To consider the minutes of the full council meeting minutes 16th December 2025 for confirmation and signing as a true record. Resolved: The minutes of the full council meeting of 16 th December 2025 were agreed as a true record and signed by the chair.	
51	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' No requirement to pass this resolution.	
52	To receive an update on the Neighbourhood Plan review and agree any actions required. There is an agreed timetable which is published on the website. The committee have started looking at policies that might be included in the reviewed plan. The committee is looking for four residents to join the committee.	

	<p>GA & the clerk meet and looked at survey questions and FAQ's. GA reported that the committee is on track. The policies need developing and writing and the community engagement needs developing. The next meeting will be 12th February, and future meetings will be the second Thursday of the month. JVH suggested inviting the RDC Neighbourhood plan officer to the February or March meeting.</p>	
53	<p>To hear an update on the traffic calming project and agree any actions required</p> <p>DC reported that the group are now waiting for the TRO to be issued. The clerk explained that the traffic consultant had provided a quote to write the tender document of £2995+VAT Resolved: The quote was accepted and the clerk was asked to instruct the consultant.</p>	
54	<p>To hear an update on the devolution of Sedlescombe toilet block and carpark agree any actions required.</p> <p>The clerk reported that there was no further update.</p>	
55	<p>To hear a proposal to engage a handyman to work on the schedule of works for the maintenance of assets as agreed at the Finance and General Purposes committee meeting November 2025 minute item 46 and agree any actions required.</p> <p>GA declared a pecuniary interest in this item and left the meeting for the duration of the discussion. Having been duly proposed and seconded it was agreed by all that Glen Anderson be engaged for handyman work in the village. Resolved: The clerk to work with the handyman to ensure that the schedule of works agreed for the village asset maintenance.</p>	
56	<p>To consider for adoption the following reviewed policies and procedures.</p> <ol style="list-style-type: none"> i. The recording of Public Meetings Policy ii. The Document Retention and Disposal Policy. <p>Resolved: the policies be adopted.</p>	
57	<p>To receive quotes for Stock fencing in Red Barn Field and agree any actions required.</p> <p>Two quotes had been received. Quote 1 was £12 per metre with 102 of fencing to be replaced. Quote 2 was approx. £12.30 per metre.</p> <p>Cllrs agreed to accept quote 1 Resolved: the clerk to instruct the replacement of the stock fencing. Payment should be taken from the Red Barn Field EMR.</p>	
58	<p>To approve the proposed change of meeting date for Full council from 17th March to 10th March 2026.</p> <p>Resolved: the meeting be moved to the 10th of March 2026</p>	
59	<p>To present the current outstanding resolutions and agree any actions required.</p> <p>The clerk explained the solicitor is still waiting for the Public Playing Field and Recreation Ground land to be registered at HM Land Registry. There was a mediation meeting with the court mediator, JVH attended but was not allowed to speak to the mediator, which involved phone calls to the clerk which would then be relayed to the BT representative. Their response was then relayed back to the clerk. The mediator confirmed that the claim with interest was over £2,600. BT offered £1000 and told the mediator that they had been told the council may accept half of the money – they did not offer half. The result was no agreement. We now have to wait for a court date which could be 9 months unless it is resolved before then.</p> <p>The clerk explained that the application for the Local Council Bronze Award was submitted before Christmas. The application will be triaged with feedback by 23rd January and then three weeks to respond to the feedback and resubmit the application.</p>	

60	<p>To consider the quote from UK Power Networks to put electricity on The Green for the Pump. The clerk reported that she had been given delegated powers to move money between EMRs to allow a payment to UKPN. The clerk had worked through and presented the proposed changes on a spreadsheet. (attached to the minutes). JVH commented that there would be a further cost to build the box to house the metered.</p> <p>Resolved The cllrs agreed that the quote should be accepted and authorised the clerk to make the changes to the EMRs and add the payment to UKPN to the monthly payments to be made.</p>	
61	<p>Finance and Audit</p> <p>i To receive the monthly statement of accounts to 31st December 2025 for noting. This was circulated ahead of the meeting, and it was noted that the bank balances on 30th November 2025 totalled £189,940.51</p> <p>ii To receive the bank reconciliations to 31st December 2025 for noting.</p> <p>i. Unity Trust Bank ii. CCLA</p> <p>The reports for both bank accounts were circulated before the meeting, and it was noted that each reconciles to zero with the balances as per the statement of accounts.</p> <p>iii To receive a list of payments falling due to be approved. Payment reports were included in the financial information and noted by cllrs Resolved: The payments were approved as presented. Joanne Cosson Domestic £15.00 Inv 01-26 Pavilion Cleaning Clerk £150.20 salary & mobile Maiden Accountancy Services £36.00 Payroll Hannington Gilbert £107.69 Inv 33867 Emergency light testing SLCC £316 Annual subscription UKPN £13,068 power to the green HMRC £1700.73 payroll</p> <p>The clerk was authorised to set up a standing order for a monthly payment to HMRC to pay the PAYE and NI. £566.91</p> <p>vi To approve the proposed changes to the EMR's to allow the UK Power Networks quote to be accepted.</p> <p>Resolved: the changes were agreed.</p> <p>v To receive the draft budget as agreed by the Finance and General Purposes Executive Committee for discussion and agree any actions required. The taxbase has now been received and has gone down slightly. This means that the impact of the budget on a band D property would be £0.10 per week.</p> <p>To agree the precept for the forthcoming year.</p> <p>vi The proposal from the finance committee was a precept of £73,000.</p> <p>Resolved: that the Precept had been calculated in accordance with the local Govt Finance Act 1992 s50. and the clerk was asked to issue the precept of £73,000 to RDC (the billing authority). In accordance with s41 of the Local Govt Finance Act 1992.</p>	
62	<p>To review the following planning applications and agree a response to RDC if required: RR/2025/2043/TPO 13 Orchard Way, Sedlescombe T1 – Oak – Remove excess epicormic growth back to strong growth point. Resolved: There would be no comment</p>	

	<p>RR/2026/0002/FN</p> <p>Churchill Farm, The Street, Sedlescombe. TN33 0QP General purpose agricultural building.</p> <p>Resolved: The council would comment that they are concerned about the landscape impact due to it being in a very open position.</p>	
63	<p>To agree a quote to repair the stock fence at Red Barn Field.</p> <p>This item was duplicated.</p>	
64	<p>To review outstanding resolutions and agree any actions required.</p> <p>This item was duplicated.</p>	
65	<p>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</p> <ul style="list-style-type: none"> i) Red Barn Field – Nothing further ii) Sedlescombe Jobs Network – Nothing to report. iii) Any other reports – GA reported that another river testing had been done the previous Saturday, the group are building a set of results to see any changes over time. 	
66	<p>Date of next meeting.</p> <p>To note the date of the next meeting is the Finance and General Purposes Committee on Tuesday 17th February 2025 at 6.30pm CR2</p>	